



Orbisoft™

Task Manager

20|20



Reviewers Guide

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Introduction

Welcome to the Task Manager 20 | 20 Reviewers Guide™!

Why Task Manager?

In today's challenging work environment, you need a way to track tasks and jobs for your organizational teams — and for yourself.

Missing critical deadlines, under-resourcing task workloads and being unaware of daily team activities can have an effect on office productivity, managerial decision-making and general work efficiency. These factors in turn can impact directly on financial performance, staff morale and even customer reputation.

Orbisoft addresses today's task-management needs with its latest, easy-to-use, and award-winning Task Manager 20 | 20™ software.

Use Task Manager 20 | 20 to manage workloads easily, quickly, and efficiently, closely monitor task deadlines, allocate work fairly between team members, and track overall team progress.

We hope you enjoy the benefits of using Task Manager 20 | 20 and realize its many time saving advantages!

Take time now to use this **Reviewers Guide** to walk-through Task Manager's features and functionality.

In addition:

- Consult the **Task Manager User Manual** available at www.orbisoft.com/download to get a more in-depth explanation of a particular Task Manager feature.
- Orbisoft's pre-sales support team is available to answer any questions you might have. We are also available to give specific advice on how Task Manager might best be used in your organization to meet your particular task-management needs. **Contact** the pre-sales support team at pre-sales@orbisoft.com.
- If you haven't already done so, you can download a free fully functional 45-day demonstration version of Task Manager at www.orbisoft.com/download.

Be sure to visit <http://www.orbisoft.com> for latest product news and information.

What is Task Manager?

Task Manager is a **database program** that helps manage and keep track of individual or team tasks, jobs, and projects.

Whether you're working by yourself, or are part of

- a small/medium size company,
- a large corporation or enterprise,
- a professional organization,
- local/state/federal government or military, or
- a non-profit or educational organization,

Task Manager is designed to be a flexible, easy-to-use solution to meet all of your task-management needs.

Task Manager is built around a workflow concept — tasks that come in are logged, progressive task information is added or edited over time, tasks are reported on (and analyzed if required), and finally tasks are closed off.

With such a process-view of the task cycle as a basis, Task Manager has built-in features to provide you with the easiest (and fastest) methods for task data entry and task editing.

Task Manager also provides built-in and customizable task monitoring, reporting, and analysis options to fit your unique work environment such as automatic email reminders, customizable work reports, charts of work allocation and progress, and even export and linking to other third-party applications.

Task Manager Features	
Tasks	Overall Work Days Outstanding
Recurring Tasks	Integration
Task Progress Monitoring	Export to HTML, Microsoft Word®, Excel®, Text, and Access Snapshot®
User-Definable Task Fields (up to 40)	Synchronization with Microsoft Outlook®, Pocket PC®, Palm® (requires Microsoft Outlook® 2002/3 or later)
OLE Object Fields	ODBC (Open Database Connectivity) Compliance
Advanced Task Filtering	Direct Emailing of Reports
Calculation Based Fields	Network
Task Quick Entry Templates	Stand-Alone or Multi-User
Auto Field Lookup	Up to 255 Concurrent Users per Workgroup, Multiple Workgroups
Time Management	Tools
Optional Time Budgeting	AutoCorrect®
Absolute Time or Fee % Budget Entry	Automatic Data Backup
Automatic Time Budgets	Automatic Email Reminders
Automatic Scheduling	Security
Reports	Optional Program, Field, Task View, and Table Security
Customizable and Pre-Loaded Reports	Optional Dynamic User Security
Graphical Task Calendar View	Help and Support
Unlimited User-Creatable Reports	Built-in Contextual and 'What's This' Help, Help Contents, Index, and Search
Multiple Selection Criteria	Getting Started Tutorial
Analysis	User Manual
Workflow Analysis	Online Frequently Asked Questions and Knowledge Base
Task Statistics	Orbisoft Support Helpdesk

About Orbisoft

Works With Microsoft® Windows 10/8/7®, Windows Vista®, Windows XP®



Sample Feature Highlights of Task Manager 20|20™

- Walk-through the following feature highlights of Task Manager 20|20:

Flexibility with User-Customizable Task Entry Forms

- Quickly navigate through live tasks with convenient, easy-to-read task entry forms. All forms have built-in intelligent field defaults to reduce data entry time. Notes can be zoomed, dates can be selected via pop-up calendars and team members to participate on a specific task or job can be chosen.

Enter Task Progress Percentages: 2 · Fred's Paint Distributors Inc · Create website

Task Information: User-Defined . . 2 | User-Defined . . 3 | User-Defined . . 4 | User-Defined . . 5

Task

Name: Fred's Paint Distributors Inc ID: 2

Description: Create website Sort name: FREDSPA

Notes: Example task.

Allocation

Team Member: GC

Estimated Fee: \$1,750

Date

Received: 15-Aug-2010

Allocated: 15-Aug-2010

Deadline: 15-Sep-2010

Completed:

Participant	Time Budget (Units)	Person	Progress
Director			0 %
Manager	1	ET	0 %
Consultant	4	GC	50 %
Secretarial	1	MJJ	50 %
Admin			0 %
.			0 %
.			0 %
.			0 %

Record: 2 of 6

Time-Saving with a Quick Task Close-Off Form

Close Off Tasks: 1 · Staff Training · Prepare staff training memo on new system

Task Information

Task Name: Staff Training ID: 1

Description: Prepare staff training memo on new system Sort name: STAFFTRA

Notes: Example task.

Allocation

Team Member: FB

Estimated Fee: \$0

Date

Received: 19-Mar-2010

Allocated: 19-Mar-2010

Deadline: 15-May-2010

Completed: 15-Oct-2010

Participant	Time Budget (Units)	Person
Director		
Manager	2	FB
Consultant		
Secretarial	1	MJJ
Admin		
.		
.		
.		

Record: 1 of 6

- Reduce data-entry time closing-off personal or group tasks with automatic task close-off screens.

Flexibility with User-Definable Task Fields

Set Up User-Defined Fields

Create your own user-defined fields to store additional task information. Overtyping "UserDefined nn" with your new field names then fill in any required field properties.

Name	Type	Format	Default Value	Calculation	Loc
Example - Other	Memo				
Example - Date	Date/Time				
Example - Lookup	Text		'North'		'Nor
Example - Text	Memo				
Example - Number	Number		1000		
Example - Calc	Number			[Example - Number]	
Example - Object	OLE Object				
UserDefined 08					
UserDefined 09					
UserDefined 10					
UserDefined 11					
UserDefined 12					
UserDefined 13					
UserDefined 14					
UserDefined 15					
UserDefined 16					

Record: 14 of 40

Buttons: Help, Delete Field, Cancel, Close

Edit/View Existing Tasks: 2 · Fred's Paint Distributors Inc · Create website

Task Information | User-Defined . . . 2 | User-Defined . . . 3 | User-Defined . . . 4 | User-Defined . . . 5

Example - Lookup: North
South
East
West

Example - Text:

Example - Number:

Example - Calc:

Record: 14 of 5

- Allow users to create their own user-defined task fields specific to their own workgroup or department. (In addition to being able to create Text, Number, Date/Time, Yes/No and Memo field types, users can also create Object type fields, linking or embedding them directly on a task form. Object type fields can include Microsoft® Excel®, Word®, PowerPoint®, sound bite/memo, picture, video, chart, drawing and many other data types.)

Task Entry Time Saving with Quick-Entry Templates

Setup Task Quick Entry Templates

Create task templates to quickly populate task fields with field data according to a Task Description or Task Name entered.

TEMPLATE

Based on Task: ☒ Description ☐ Name Value: My Example Template 1

Insert Into Standard Fields

Deadline: 2 Week(s) Notes: Example template notes ...

From Date: ☐ Received ☒ Allocated

Estimated Fee: \$0 ☐ Override

Insert Into Task Participant Fields

Process:	0%	Units	Person
Director	0		
Manager	0		
Consultant	0		
Secretarial	0		
Admin	0		
.	0		
.	0		
.	0		

Insert Into User-Defined Fields

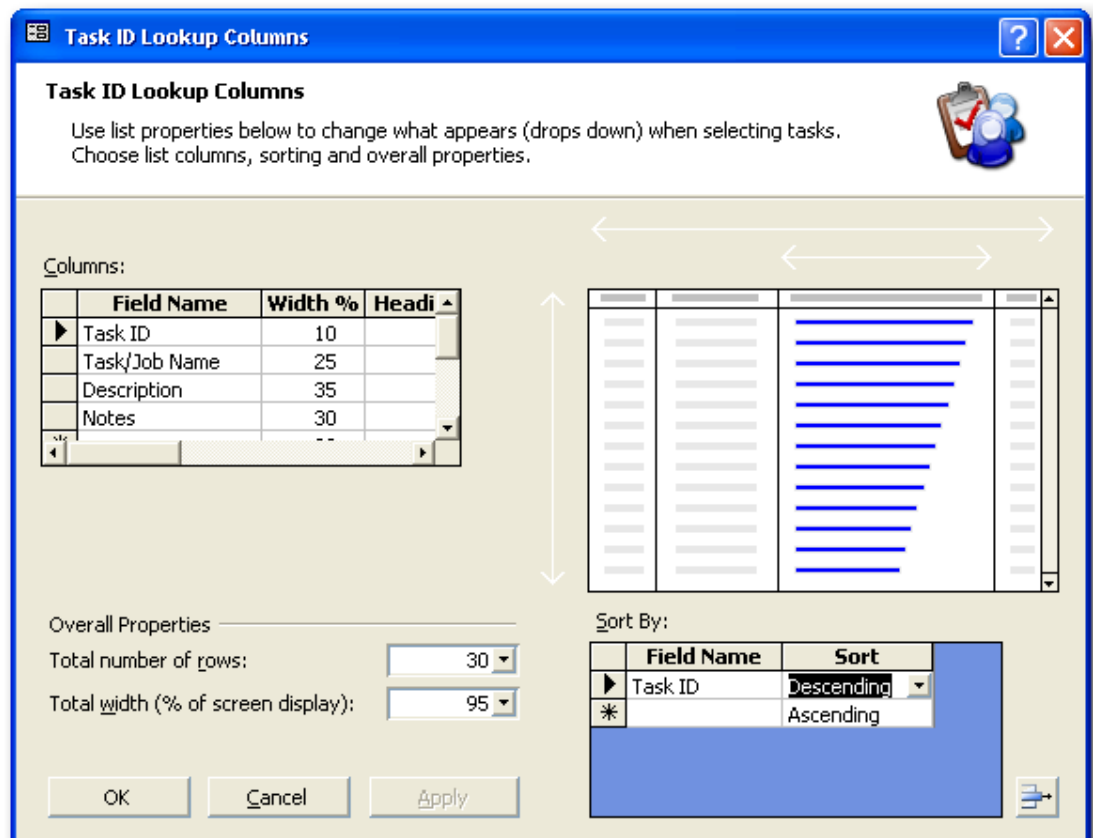
Field	Value
Example - Date	
Example - Lookup	
Example - Number	
Example - Object	
Example - Other	
Example - Text	

Help Delete New

Record: 2 of 3

- Use quick-entry templates to speed up task data entry for all team members.

Flexibility with User Task-Lookup Field Selection



- Let individual users customize how they see their own or other team members' tasks.

Manager-Controlled Team Member Selection

Enter/View Team Members

Enter the names and any additional information of team members to be used with Task Manager.
Click on the New Record button (►*) at the bottom of this form to add a new team member.

Initials: ABW ☐ Active:

Name: Abe White

Additional Information (Optional)

Other Data: Example team member.

Rate (per hour): \$10.00

Productivity %: 100

Email Address: abe_white@--domain--.com

Tag:

Record: 1 of 7

- Managers can quickly decide and enter relevant team members for their area.

Fast, Flexible, and Presentable Reporting

Open Tasks by Team Member							Task Manager
TaskID	Name	Description	Notes	Received	Deadline	Task Progress	
Frank Brown							
3	John Smith Inc	Upgrade Accounting Software	Example task.	03/19/2010	04/19/2010	0%	
1	Staff Training	Prepare Staff Training Memo on new system	Example task.	03/19/2010	05/15/2010	0%	
5	Allen Green	Produce venture analysis reports	Example task.	07/24/2010	08/14/2010	0%	
3							
Gabrielle Cousins							
2	Fred's Paint Distributors Inc	Create Website	Example task.	08/15/2010	09/15/2010	0%	
4	Office Shift	Oversee new furniture placement	Example task.	09/27/2010	10/27/2010	0%	
2							
Report Grand Total							
5							
*** End of Report							
Monday, October 01, 2010 9:59:16 PM							Page 1 of 1

- Quickly choose and preview task output reports. Reports run in seconds regardless of database size.

Powerful Reports with Report Options and Team Member Filters

Preview Work Reports

Work Reports

Preview tasks in a landscape report format. Select a report to view or create your own reports.

Preview Report

Name: Open Tasks by Team Member with Participants

New Delete Restore

Using Parameters

Team Member(s): ☒ All ☐ Selected...

Help OK Close Less <<

Sorting and Grouping

Sort Field	Sort Order	Separate Pages	Show Totals
Team Member Name	Ascending	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Date Received	Ascending	<input type="checkbox"/>	<input type="checkbox"/>
Task/Job Name	Ascending	<input type="checkbox"/>	<input type="checkbox"/>
(none)	Ascending	<input type="checkbox"/>	<input type="checkbox"/>

Copy Fields... Options...

- Create new or use existing built-in work reports to track tasks.

Fields For Report: Open Tasks by Team Member

• Select fields that you want to display with this report using the Show Field property.
 • Create any calculated fields by selecting a @Custom field then entering a Custom Calculation.
 • Use SHIFT+F2 to zoom or CTRL+F2 to build a field property.

	Show Field	Operator	Criteria	Total	Title	Hide	Line Num
▶	Task ID			Count		<input type="checkbox"/>	
	Task/Job Name					<input type="checkbox"/>	
	Description					<input type="checkbox"/>	
	Notes					<input type="checkbox"/>	
	Date Received					<input type="checkbox"/>	
	Deadline Date					<input type="checkbox"/>	
	Estimated Fee			Sum		<input type="checkbox"/>	
	@Custom 01				Progres	<input checked="" type="checkbox"/>	
	@Custom 02				Task Pr	<input type="checkbox"/>	
*						<input type="checkbox"/>	

Record: 1 of 9

Help [Up] [Down] [Print] [Close]

Select Team Member(s)

Initials	Name	Select
ABW	Abe White	<input checked="" type="checkbox"/>
ET	Elijah Thompson	<input checked="" type="checkbox"/>
FB	Frank Brown	<input type="checkbox"/>
GC	Gabrielle Cousins	<input checked="" type="checkbox"/>
MJJ	Marie Jude-Jones	<input type="checkbox"/>
MWS	Michael Smith	<input type="checkbox"/>
SAM	SiteAdmin	<input type="checkbox"/>

Select All Unselect All Close

- Decide on work report sorting, grouping, fields, options and team member filters.

View Task Details

Task Details

Task Manager

Task ID:

1

Name:

Staff Training

Description:

Prepare Staff Training Memo on new system

Notes:

Example task.

Allocated to:

FB Frank Brown

Date Received:

03/19/2010

Date Allocated:

03/19/2010

Deadline:

05/15/2010

Date Completed:

Estimated fee:

\$0

User-Defined . . 2 / User-Defined . . 3:

Example - Other:

Example - Date:

07/23/2010

Example - Lookup:

North

Example - Text:

Example - Number:

100

Example - Calc:

15

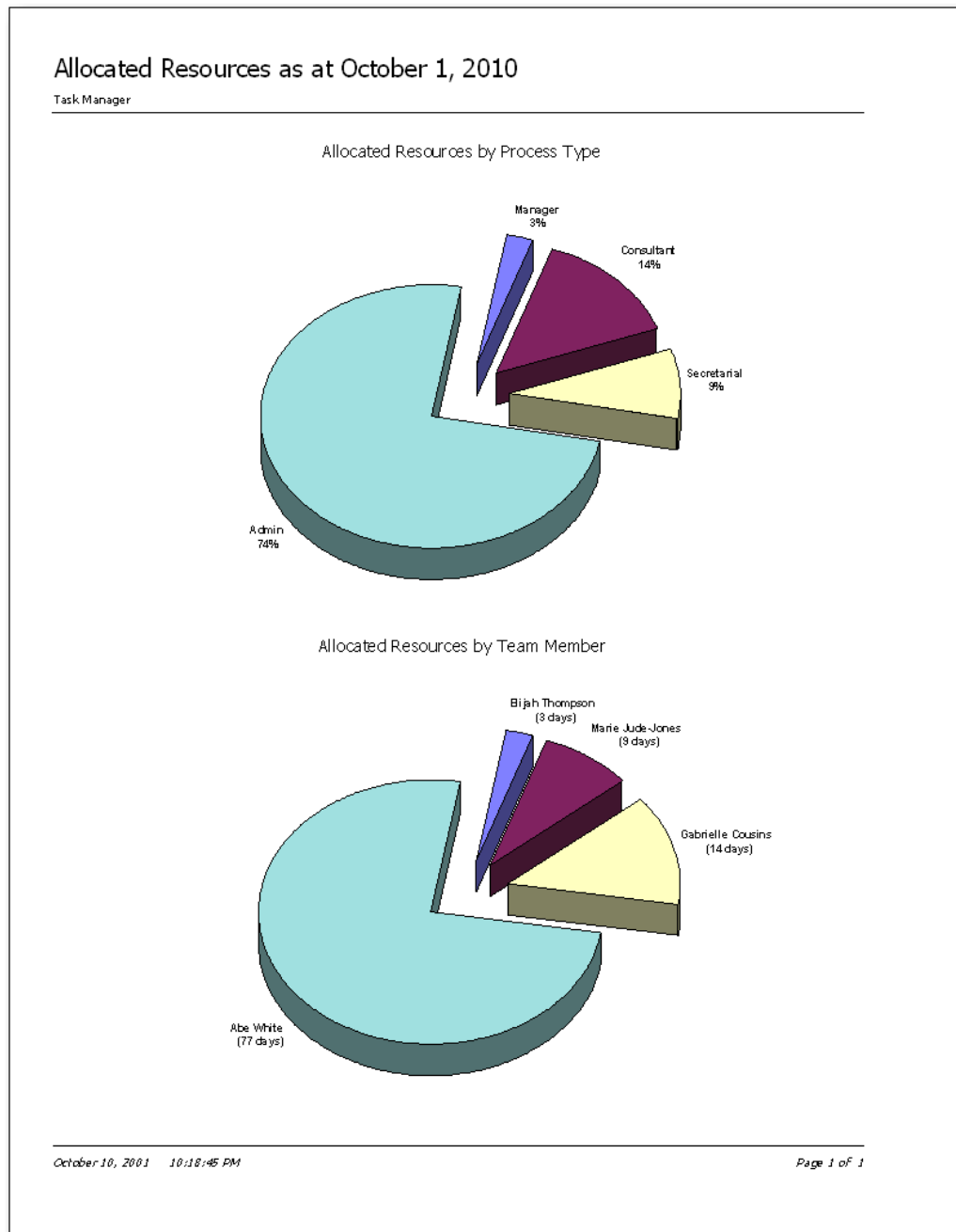
Example - Object:

Monday, October 01, 2001 10:06:01 PM

Page 1 of 1

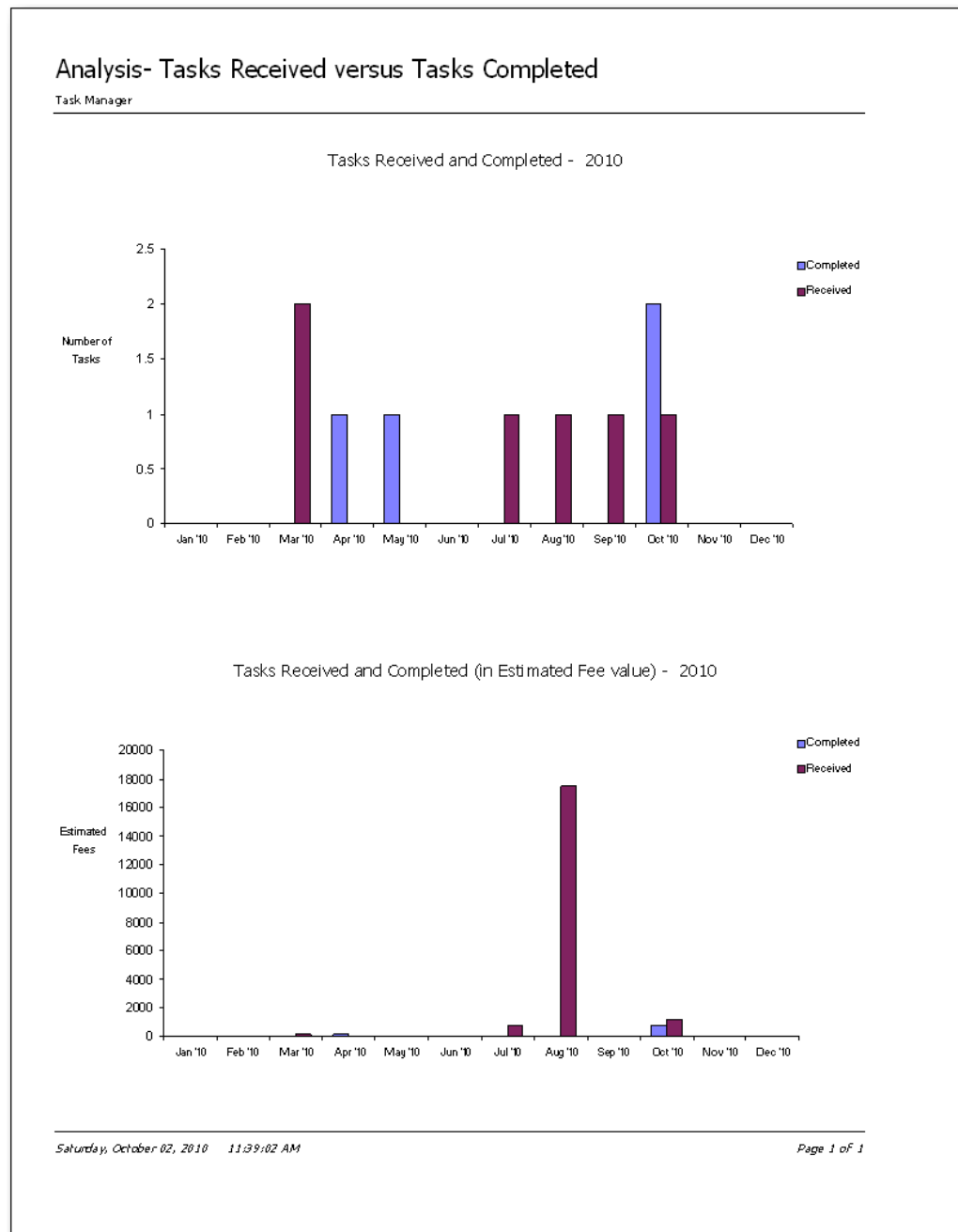
- Zoom-in to task detail for a close up look at a particular task's information.

Team Workload Overviews



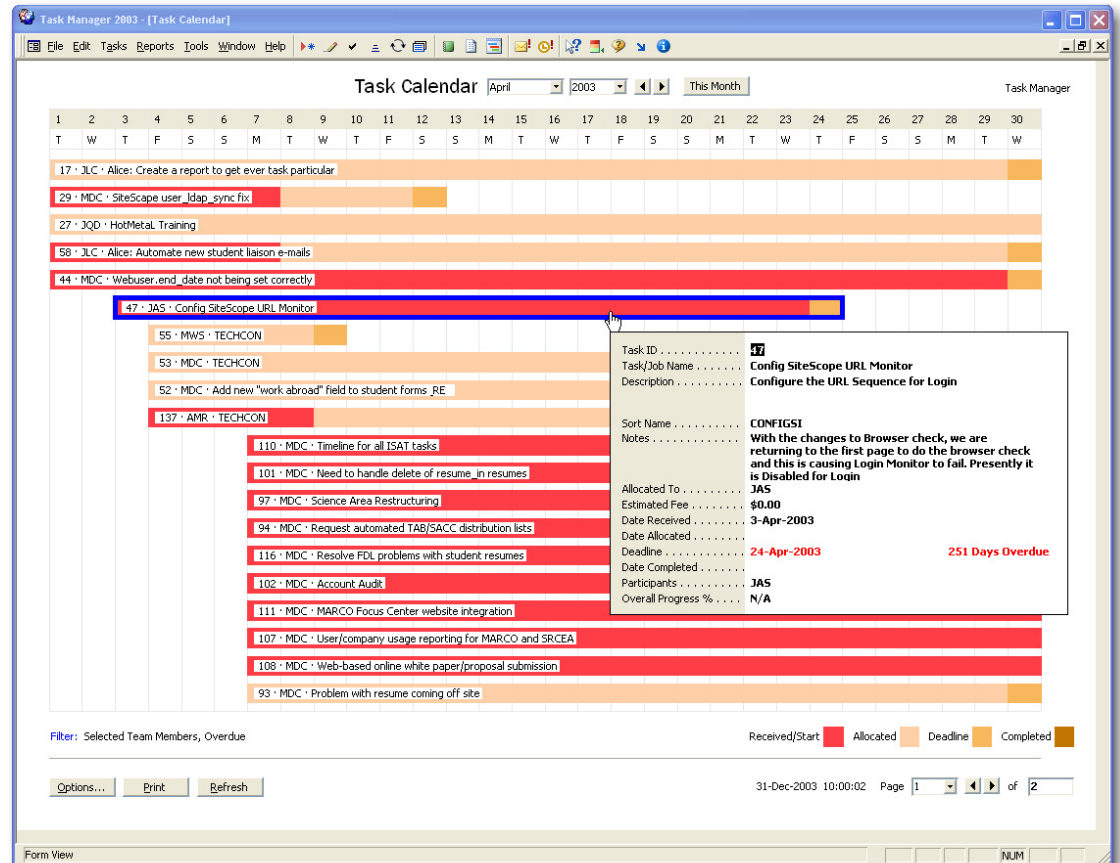
- Find out how much work each person in a team has and who is unfairly overloaded!

Analysis Tools

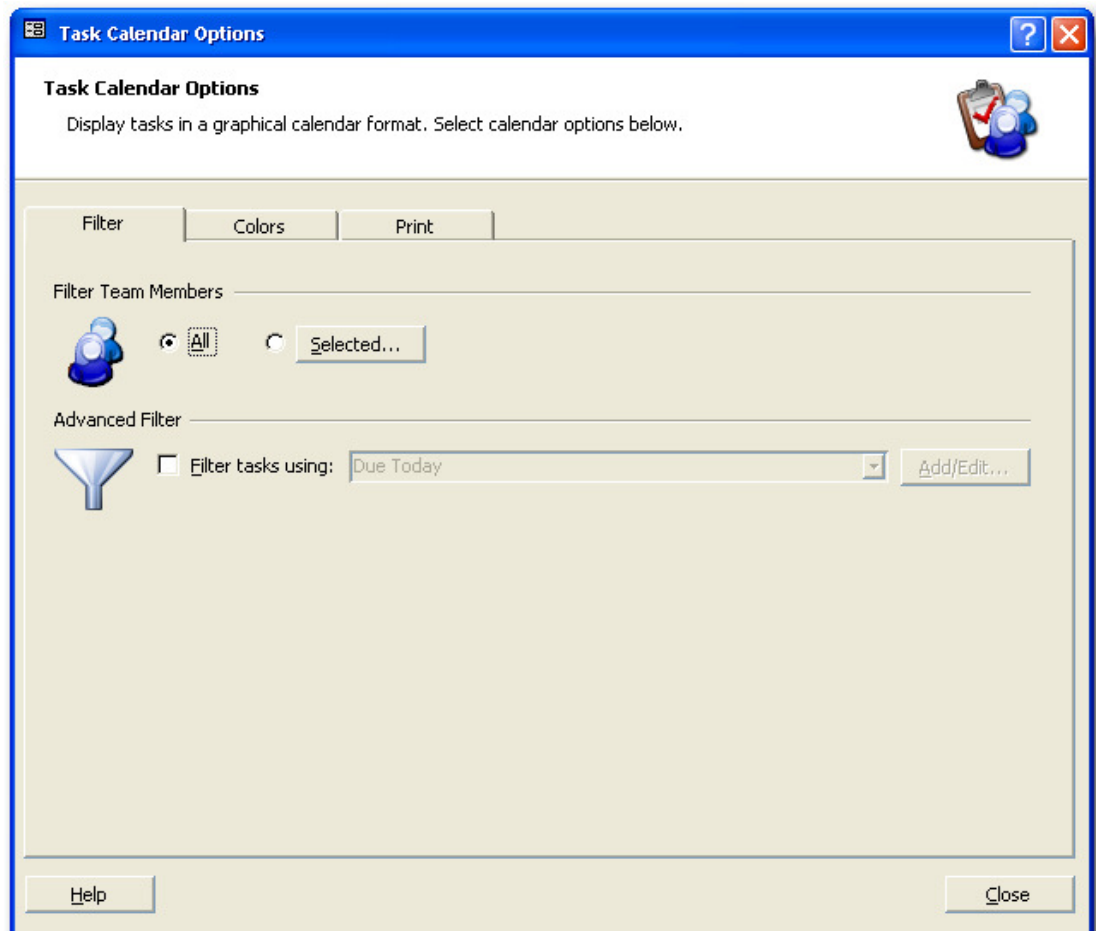


- Analyze current task workflow, task comparative workflow over five years, and more.

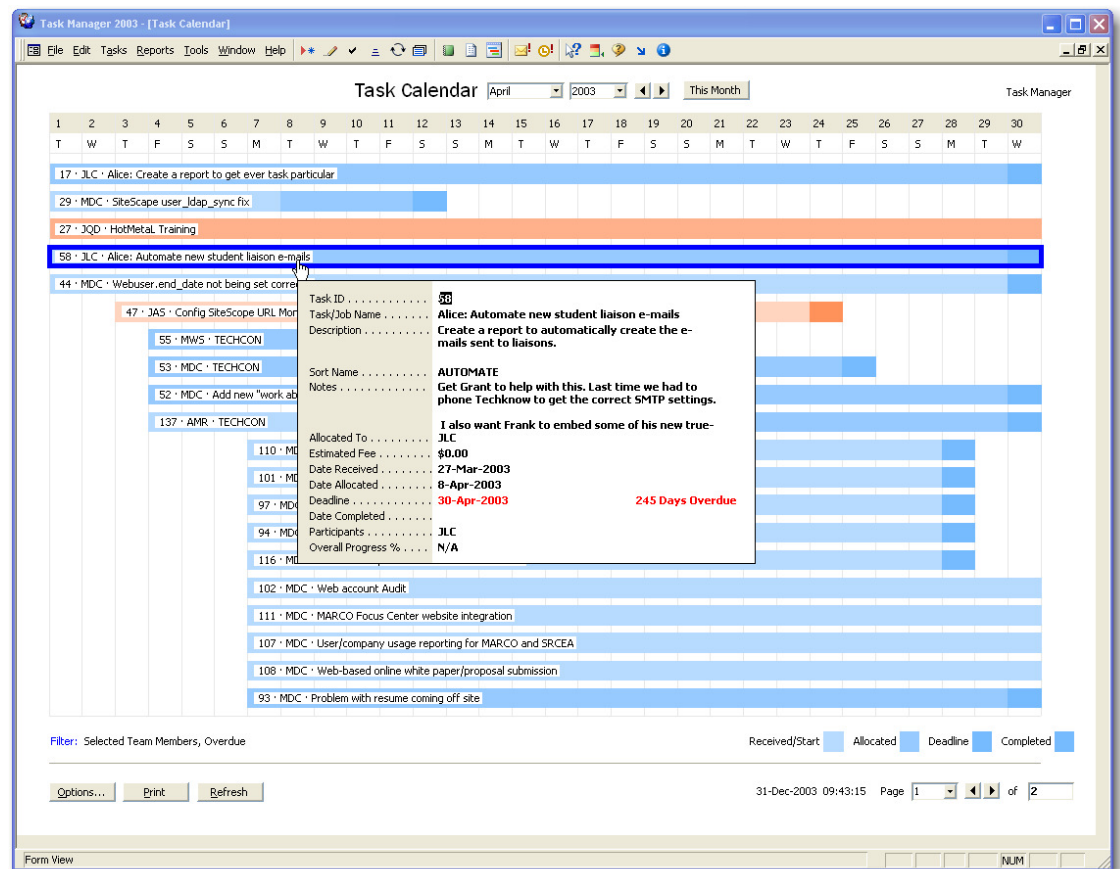
Interactivity with Task Calendar Views



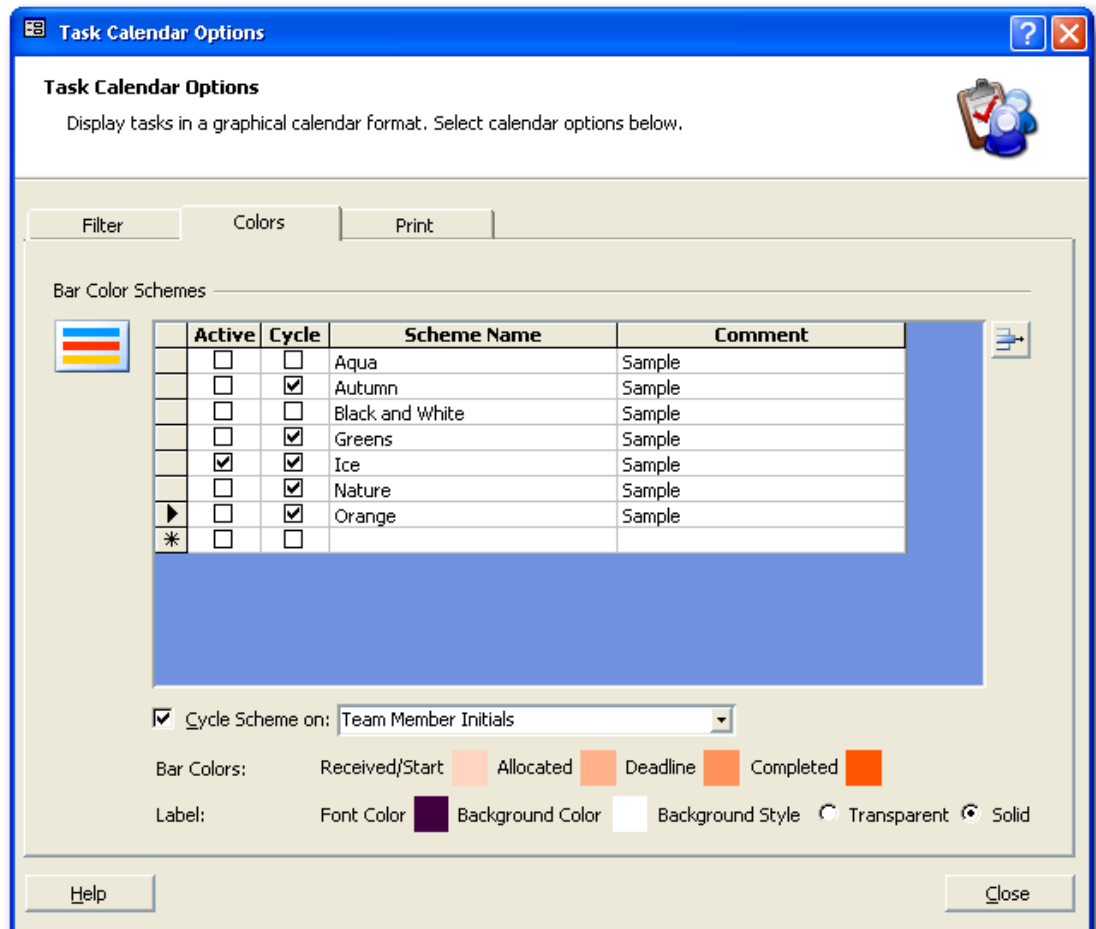
- Get a graphical view of all tasks, tasks for selected team members or a filtered selection of tasks.



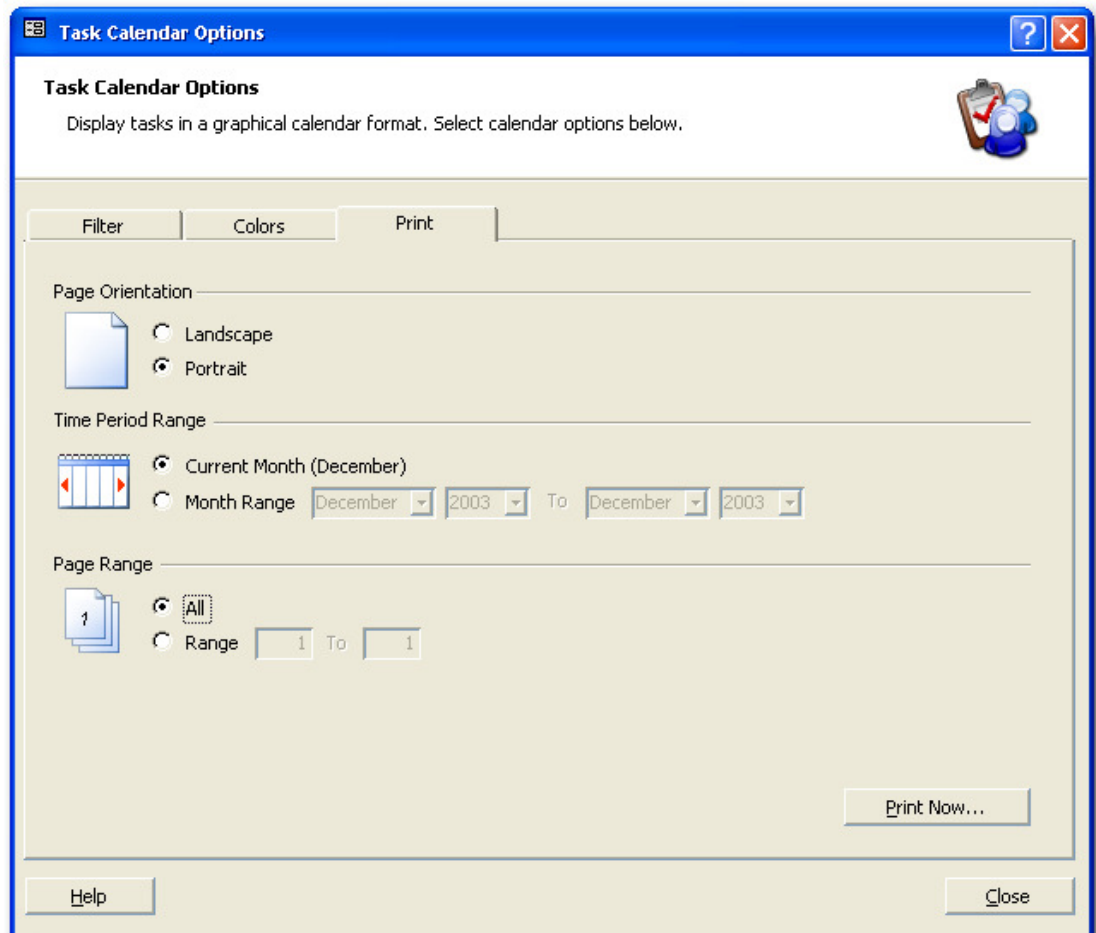
Sample Feature Highlights of Task Manager 20|20™ 23



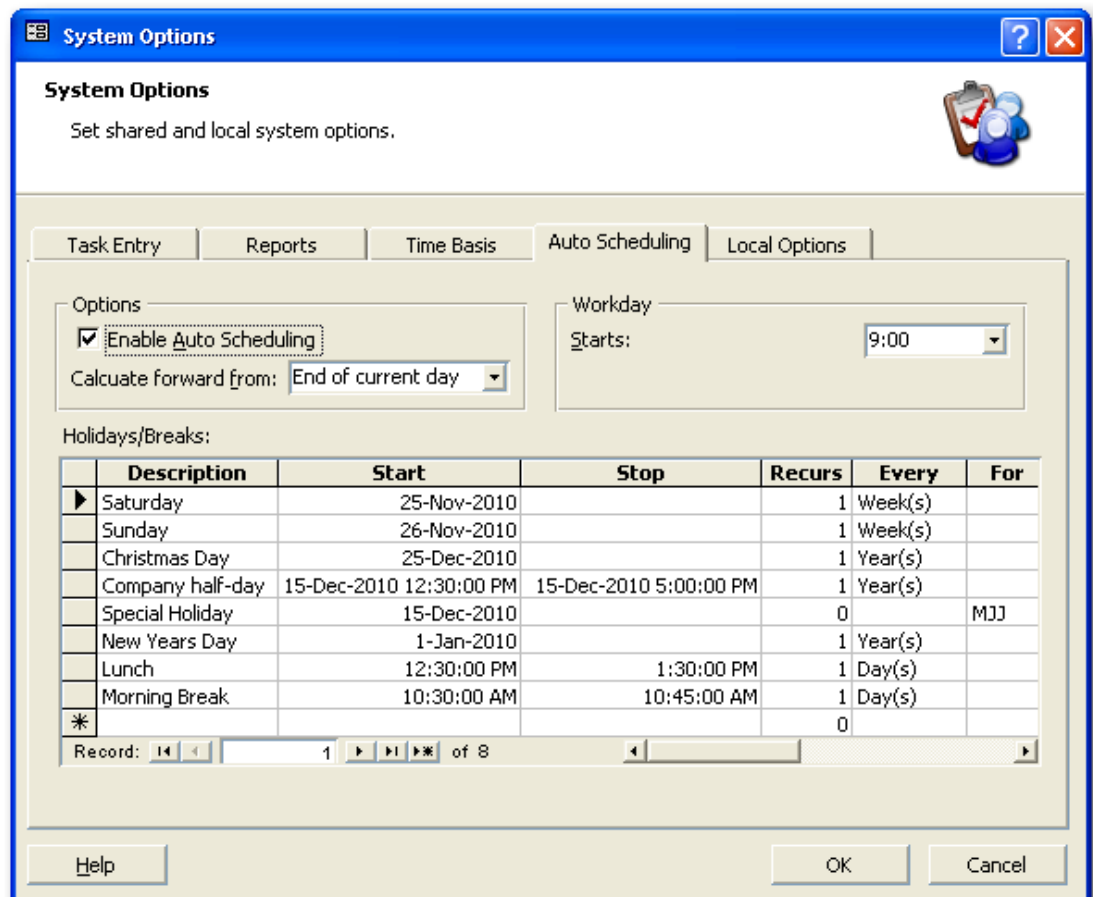
- Cycle bar colors on team member name or other built-in or user-defined fields.



- Print a task calendar view if needed.

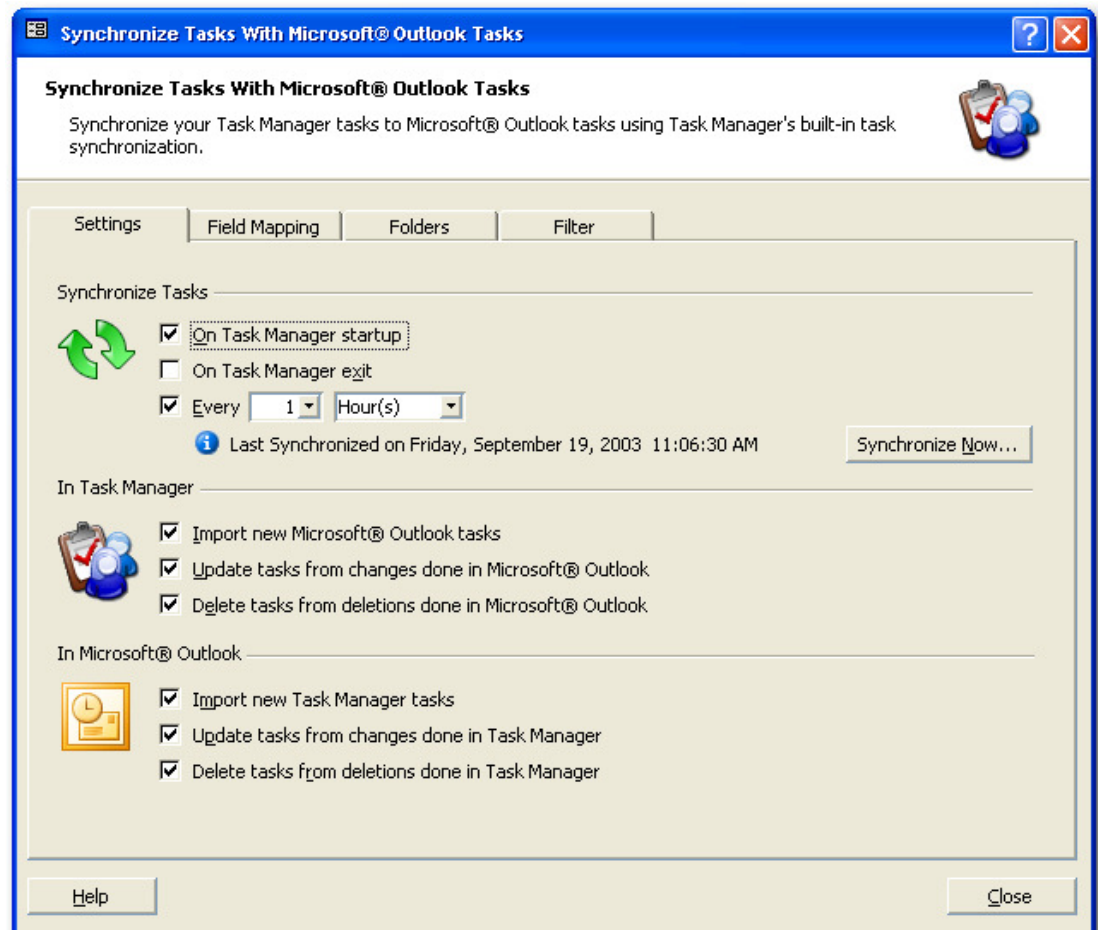


Improve Productivity with Auto-Scheduling

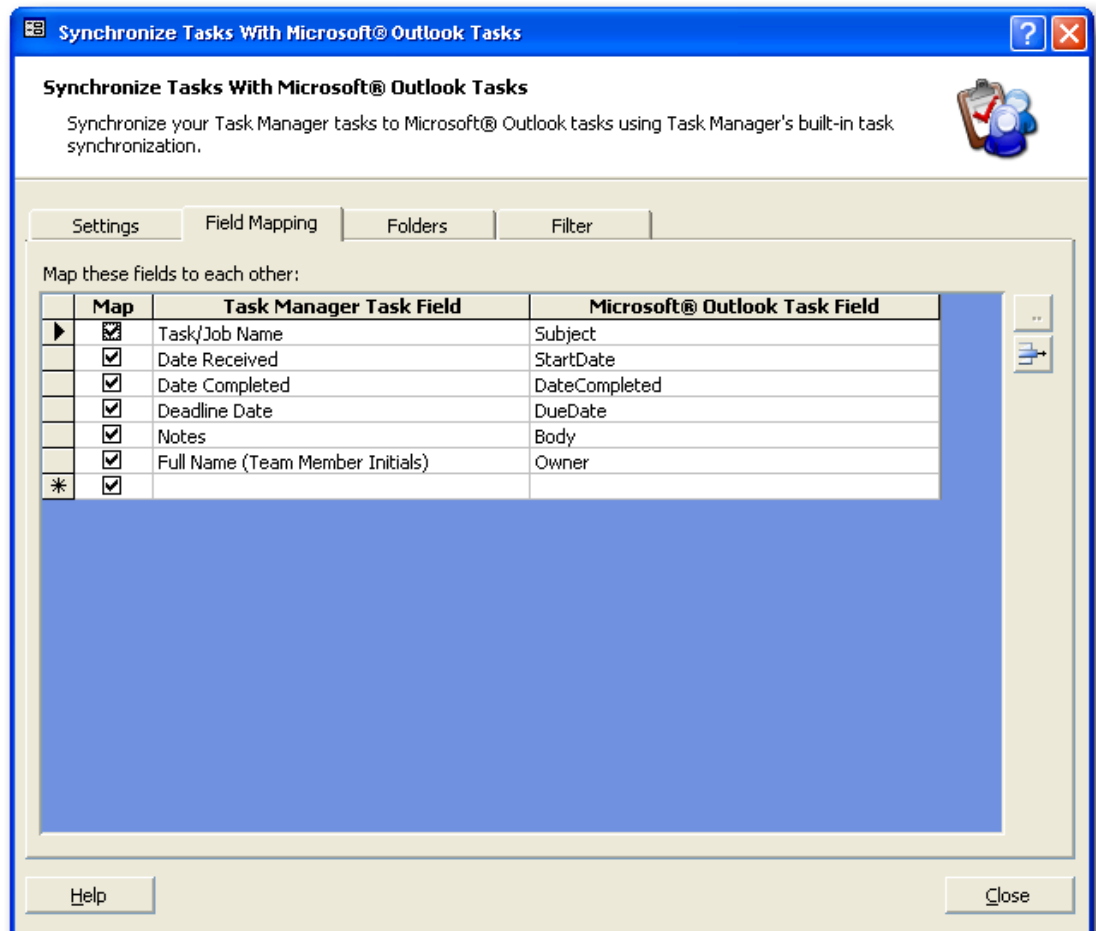


- Use Auto-scheduling to view suggested task start dates based on team member availability and workload.

Interrelate With Other Task Sources

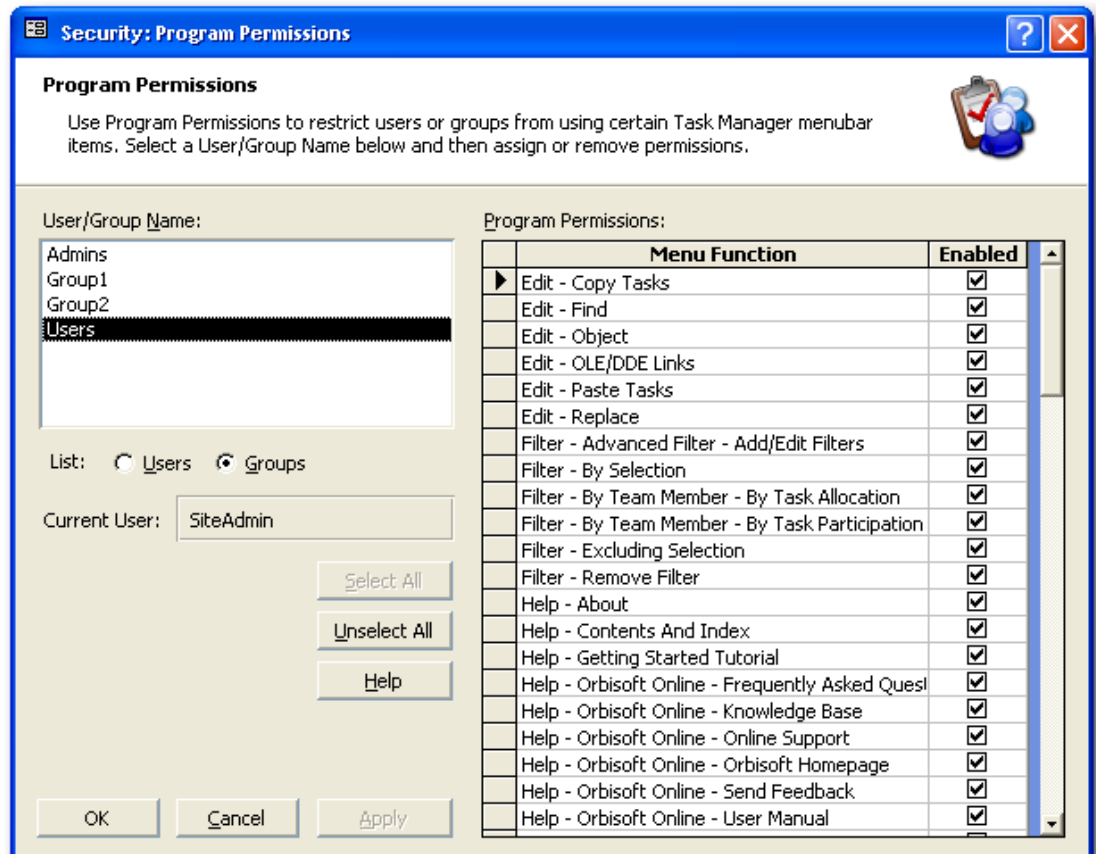


- Synchronize information with Microsoft® Outlook® tasks, Pocket PC® and other hand-held devices.



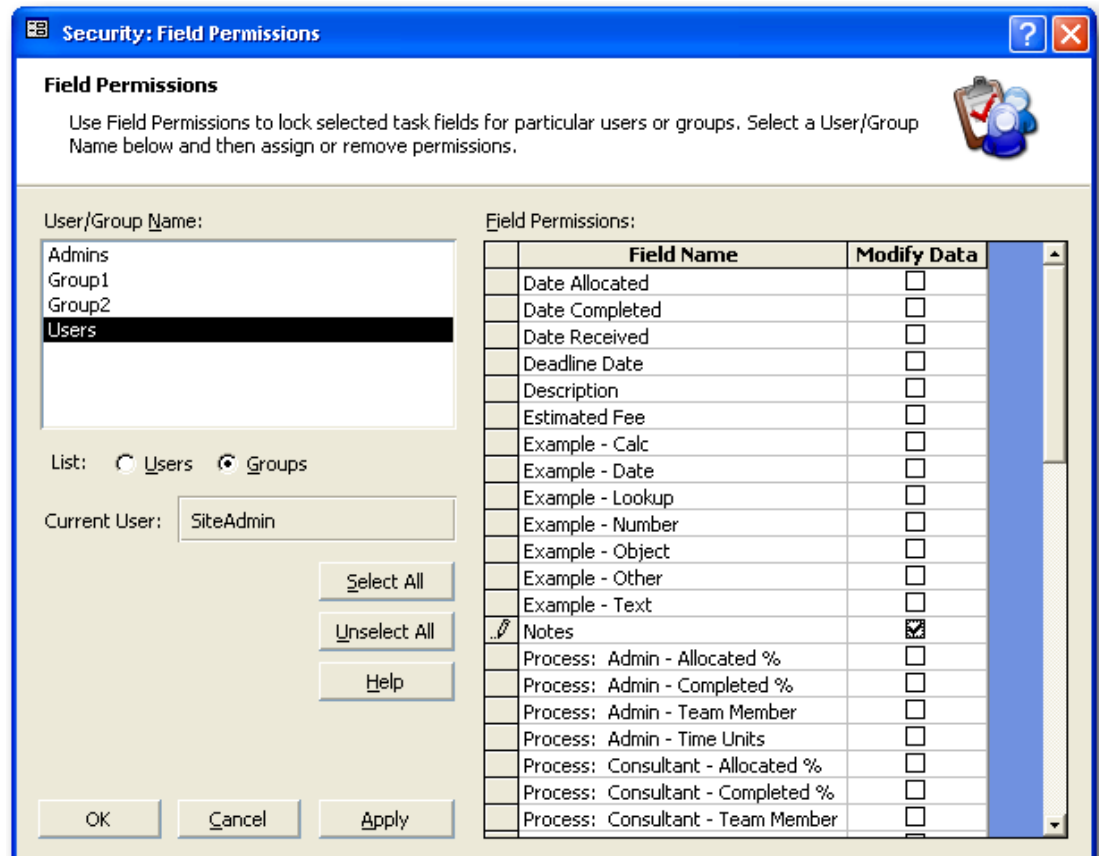
- Map Task Manager fields to Outlook® fields.

Activate Task Security: Program Permissions



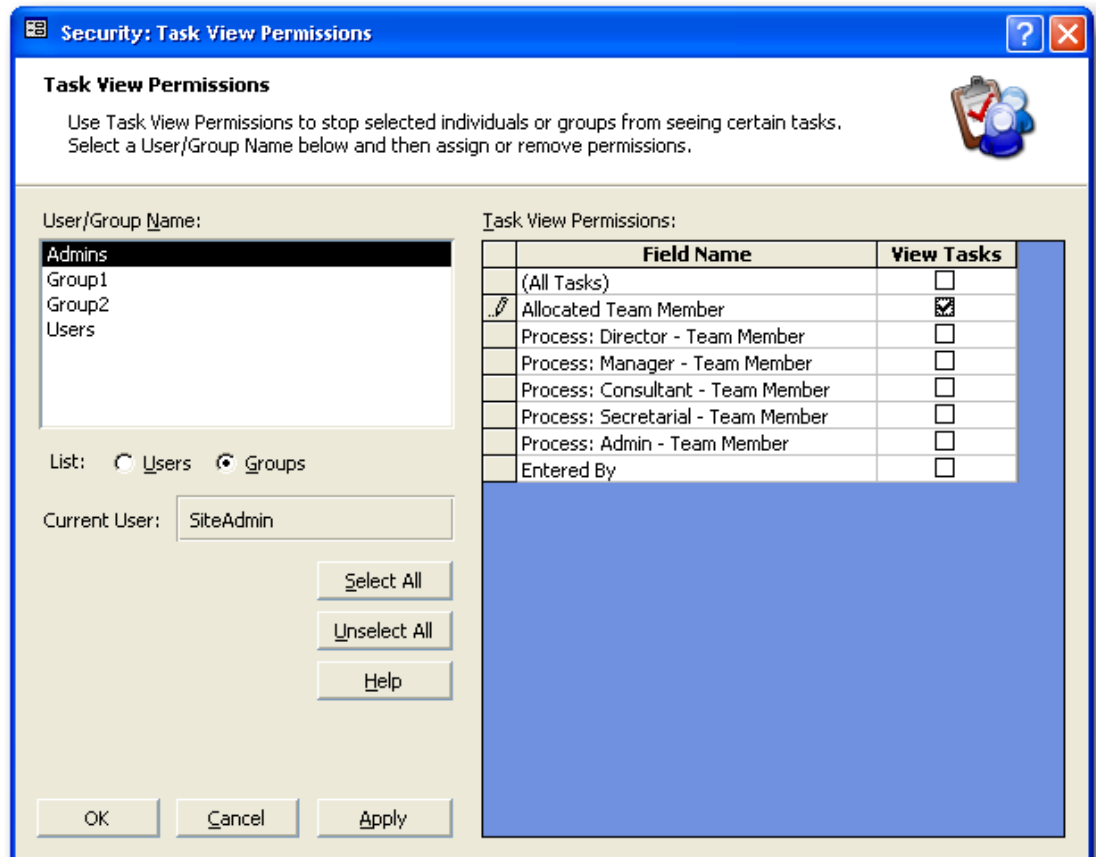
- Use Program Permissions to enable and disable selected menu items for particular users or groups. A disabled menu item will appear 'dimmed' and will be unusable by the particular user or group.

Activate Task Security: Field Permissions



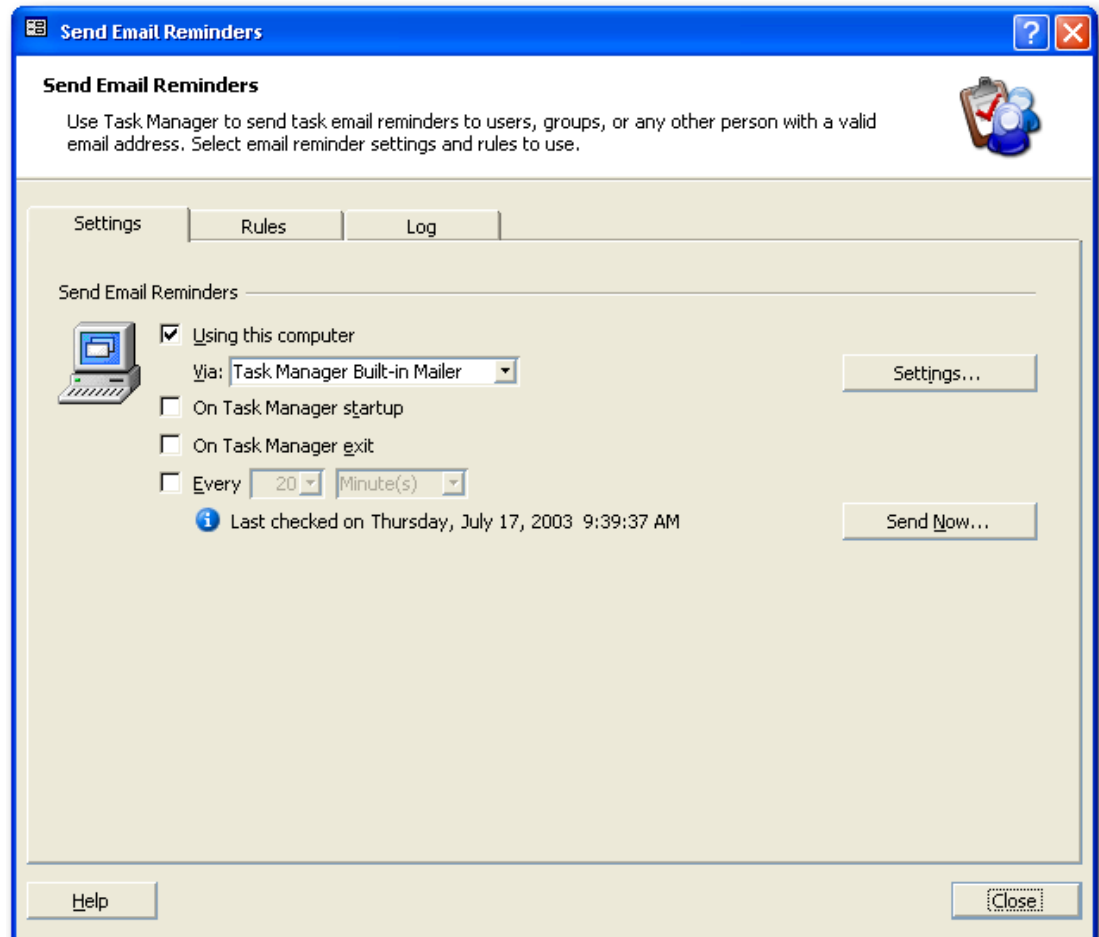
- Lock selected built-in or user-defined task fields for users or groups.

Activate Task Security: Task View Permissions

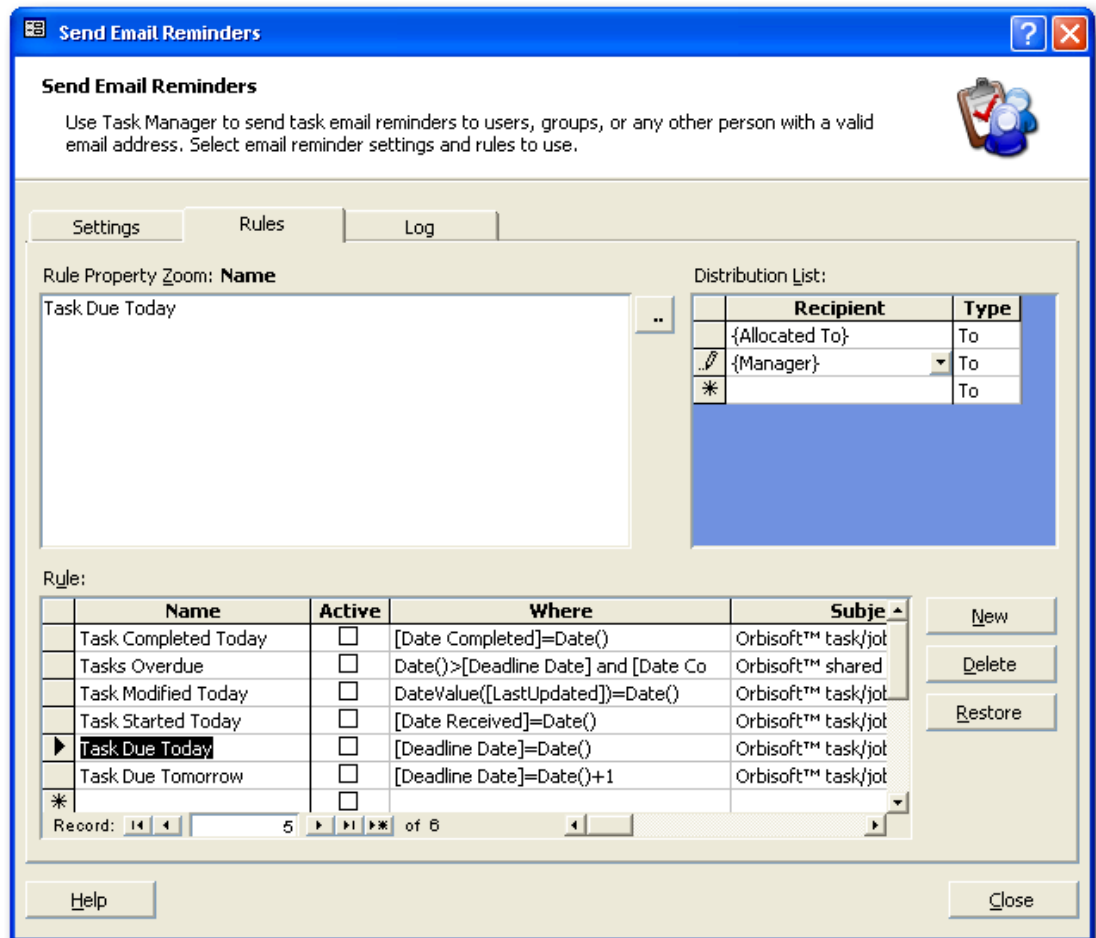


- Restrict users or groups from seeing other team member's tasks.

Use Built-in or Customized Email Reminders for Task Events



- Get Task Manager to send out automated email reminders.



- Choose email reminder recipients such as task team members, static team members or any other persons (e.g. customers). Notify them that task deadlines are due, tasks are overdue, task data has changed, or any other important task milestone event has occurred.

Comprehensive Help with User Manual, Online Help And User Knowledge Base

- Quickly find the answers you need using **online FAQ's**, **getting- started tutorial**, **knowledge base** and a comprehensive **user manual**.



Sample Users

Recent purchasers include:

Industry	Organization	Location
Aerospace	Adria Airways	Ljubljana, Slovenia
Aerospace	Northrop Grumman	La Mesa CA
Agricultural Research and Promotion	Cotton Incorporated	Raleigh, NC
Bakery	Stroehmann	Williamsport, PA
Barcodes, security labels	Checkpoint Meto Kimball	Terborg, Netherlands
Biopharmaceuticals	Transkaryotic Therapies	Cambridge, MA
Casino	Horseshoe Gaming Holding Corp	East Chicago, IN
Computer-Hardware/Software	Omer Topoglu	Ankara, Turkey
Computer-Hardware/Software	Ilm Corp	Fredericksburg, VA
Computer-Hardware/Software	Wholewise Sci.&Tech.Co.,Ltd	FuZhou, China
Computer-Hardware/Software	Knoa.Com	New York, NY
Computer-Hardware/Software	Peoplesoft	Rutland, VT
Computer-Hardware/Software	Equanet	Surbiton, United Kingdom
Computer-Hardware/Software	Gsh Intelligent Integrated Systems	Weare, NH
Construction	Churchill & Banks	Providence, RI
Construction	Angelo Iafrate Construction	Warren, MI
Consulting	Ims Property Mgt. Consultation	Elk Grove, CA
Consulting	Francis W. Weir, Ph.D., Incl	Houston, TX
Consulting	Analytical Solutions	WINNETKA, CA
Consulting	Risk Management Systems Ltd.	Kemnay, England
Consumer Products	Lentek International	Orlando, FL
Courier	Fedex	Bartlett, TN
Courier	Ups	Paterson, NJ
Digital Video Server Systems	Seachange International	McDonough, GA
Education	Bryant College	Barrington, RI
Education	U.C. Berkeley	Berkeley, CA
Education	Brooklyn College	Brooklyn NY
Education	The Illinois Institute Of Art	Chicago, IL
Education	University Of Chicago/Gsb	Homewood, IL
Education	College Of Engineering -- University Of Wisconsin-Madison	Madison, WI
Education	Columbia University	New York, NY
Education	University Of California, Irvine Medical Center	Trabuco Canyon, CA
Education	Polytechnic Of Namibia	Windhoek, Namibia
Electronic Systems	Dc Audio Video Services	Portsmouth, NH

Industry	Organization	Location
Electronics - Medical - blood glucose monitoring, diabetes disease management	Sensys Medical	Phoenix, AZ
Energy/Utilities	Argonne National Lab	Argonne, IL
Energy/Utilities	Austin Energy (City Of Austin)	Austin, TX
Energy/Utilities	Exelon Thermal Technologies	Chicago, IL
Energy/Utilities	Duke Energy	Rock Hill, SC
Energy/Utilities	Northern California Power Agency (Ncpa)	Roseville, CA
Energy/Utilities	Nipsco	Valparaiso, IN
Engineering - Failure Analysis and Engineering Investigation	Mcswain Engineering	Cantonment, FL
Engineering - Failure Analysis and Engineering Investigation	Mcswain Engineering	Pensacola, FL
Financial/Insurance	Weaver And Tidwell, L.L.P.	Argyle, TX
Financial/Insurance	Mcgregor Bailey	Auckland, New Zealand
Financial/Insurance	Lee-Anne Ketchen	Blenheim, New Zealand
Financial/Insurance	Green Penklis & Lawson	Broadway, NSW, Australia
Financial/Insurance	Mutual Federal Savings	Chicago, IL
Financial/Insurance	Brownlee & Associates	Christchurch, New Zealand
Financial/Insurance	Citco Group	Cork, Ireland
Financial/Insurance	Rabo Financial Advisors	Dubbo, Australia
Financial/Insurance	Sho Chartered Accountants	Gloucestershire, England
Financial/Insurance	Pennsylvania State Employees Credit Union (Psecu)	Harrisburg, PA
Financial/Insurance	State Employees Credit Union (Secu)	Lansing, MI
Financial/Insurance	Henry Ricci CPA	MILLVILLE, NJ
Financial/Insurance	Stanislaus Credit Control	Modesto, CA
Financial/Insurance	Metlife (Metropolitan Life Insurance)	New York, NY
Financial/Insurance	Metlife (Metropolitan Life Insurance)	New York, NY
Financial/Insurance	Paul Vandal CPA	Old Mystic, Ct
Financial/Insurance	Goldin & Co	Pinner, United Kingdom
Financial/Insurance	Walsh Accounting	Queensland, Australia
Financial/Insurance	Wootton, King & Mulhern (Wkm)	Richmond BC, Canada
Financial/Insurance	Use Credit Union	San Diego, CA
Financial/Insurance	Lasry Corretora	Sao Paulo, Bouvet Island, Brazil
Financial/Insurance	Cibc	Surrey, Canada
Financial/Insurance	Malcolm Webster Limited	Tauranga, New Zealand
Financial/Insurance - Chartered Accountants	Carr & Stanton Ltd	Hastings, New Zealand
Freight	Northline Freight	Belair, Australia
Government-Federal	United States Library Of Congress	Washington DC
Government-Federal	US Department Of Agriculture - Farm Service Agency	Alexandria, VA
Government-Federal	Regulatory Authority For Energy	Athens, Greece
Government-Federal	Veterans Affairs Canada, Government Of Canada	Charlottetown, Canada
Government-Federal	Southwestern Power Administration	Tulsa, OK
Government-Federal	Bureau Of Prisons	Washington DC
Government-State/Local	Mta-Nyct	Brooklyn, NY

Industry	Organization	Location
Government-State/Local	City Of Carson City	Carson City, NV
Government-State/Local	Linn County Mis Dept	Cedar Rapids, IA
Government-State/Local	Mrci (Gouvernement Du Québec)	Montréal, Québec, Canada
Government-State/Local	City Of Mount Dora	Mount Dora, FL
Government-State/Local	City Of Port Adelaide Enfield	Port Adelaide, Australia
Government-State/Local	City Of Reno	Sparks, NV
Graphic Design	Tag Design	Santa Clara, CA
Health Care products	Waterpik Technologies	Fort Collins, CO
Health/Medical Services	Alabama Psychiatric Services Pc	Birmingham, AL
Health/Medical Services	Health Plus	Carle Place, NY
Health/Medical Services	Pilsen-Little Village Cmhc	Chicago, IL
Health/Medical Services	Ims Health, Canada	Pointe-Claire, Quebec, Canada
Health/Medical Services - Vet	Guilderland Animal Hospital	Altamont, NY
Healthcare	Baxter Healthcare	Round Lake, IL
Healthcare	Christus Primary Carenet	San Antonio, TX
Hotels/Casino	Isle Of Capri Casino & Hotel	Westlake, LA
HVAC	Shumate Mechanical	Duluth, GA
HVAC	The Trane Company	La Crosse, WI
IT	Copland & Associates Ltd	Auckland, New Zealand
IT	Prodx	Portland, OR
IT Consulting	Computer Sciences Corporation (Csc)	Frankfurt, Germany
IT Solutions	Red River Computer Company	Lebanon, NH
Legal	Carstens Yee And Cahoon	Coppell, TX
Legal	Lester & Mitchell, P.A.	Jacksonville, FL
Legal, Financial	Calmetta Manganelli Ricci	Milan, Italy
Manufacturing	Olin Corporation	Augusta, GA
Manufacturing	Cdi-Corp	Chicago, IL
Manufacturing	Bisazza	Miami, FL
Manufacturing	Dana Corporation	Oklahoma City, OK
Manufacturing	Carlson Systems	Omaha, NE
Manufacturing	Ash Grove Cement	Overland Park, KS
Manufacturing	Bmh Systems Inc	Quebec, Canada
Manufacturing	Springs Industries	Rock Hill, SC
Manufacturing	Yeuell Nameplate & Label	Stoneham, MA
Marketing	Tango Marketing, Llc	Edmonds, WA
Marketing Consultants	Oxford Information Technology	Hagaman, NY
Medical research	National Institutes Of Health	Bethesda, MD
Military	Canadian Department Of Defense	Ottawa, ON, Canada
Military	Eglin Air Force Base	Eglin AFB, FL
Military	Team C4lews	Fort Monmouth, NJ
Network equipment design and manufacture	Chiaro Networks	Richardson, TX
Non-profit energy services organization	Vermont Energy Investment Corporation	Burlington, VT
Non-profit health maintenance organization (HMO)	Bluegrass Family Health	Lexington, KY
Non-profit organization	Community Options	Constantia, NY

Industry	Organization	Location
Other	International Lifestyles	Hollywood, FL
Packaging	Pactiv Corporation	Canandaigua, NY
Packaging	Superfos	Vipperød, Denmark
Personal	Niefra Beveiligingen	Amsterdam, Netherlands
Personal	Kamer Van Koophandel	Antwerp, Belgium
Personal	Tracey L Taylor	Arkansas City, KS
Personal	Wayne Pease	ASHLAND, MA
Personal	Lynda Moore Accountants	Auckland, New Zealand
Personal	M K Handisides & Associates	Auckland, New Zealand
Personal	Jeffrey E. Read	Aurora, CO
Personal	Robbie Kuemmel	Austin, TX
Personal	Perverts	Belo Horizonte, Brazil
Personal	Marcel Wyler	Bern, Switzerland
Personal	Dma Lighting Inc	Boise, ID
Personal	Clarín.Com	Buenos Aires, Argentina
Personal	Rodger Aiers	Burnaby, Canada
Personal	Beach Ford Inc	Dalivants Ferry, SC
Personal	Andrew Goodwin	Dartmouth, Canada
Personal	Denese Williams	Detroit, MI
Personal	Shandwick International	Essex, England
Personal	Edward A Raha	Fairfield, CT
Personal	Ptg, Inc.	Fountain Valley, CA
Personal	Melvin C Spain	Franklin, TN
Personal	Pamela Calvin	Fredericksburg, VA
Personal	Christopher Heath	Gilroy, CA
Personal	Sara Massagee	Hendersonville, NC
Personal	John Camp	Houston, TX
Personal	Sean Cafferky	Houston, TX
Personal	Maxwell Shoe Company, Inc.	Hyde Park, MA
Personal	Dr. Meir Noam Advocate & Patent Attorney	Jerusalem, Israel
Personal	David Throop	Joplin, MO
Personal	Tudor Marsden-Huggins	Kenmore, Australia
Personal	Della J Gottesman	Laurel, MD
Personal	Ian Scott	Liverpool, Merseyside, United Kingdom
Personal	Allen Kreiser	Longmont, CO
Personal	Pharris Cockrell	Louisville, MS
Personal	City Of Lowell, Massachusetts	Lowell, MA
Personal	Charles Olson	Lynnwood, WA
Personal	Myles Foreman	Macleod, Australia
Personal	Bureau Of Meteorology	Melbourne, Australia
Personal	Lisa Laing	Melbourne, Australia
Personal	Ali Nasser	Mississauga, Ontario, Canada
Personal	Richard Baker	New York, NY
Personal	Kim Torgerson	Oakland, CA
Personal	Andreas Roshop	Oldenburg, Germany

Industry	Organization	Location
Personal	Christina Goodwin	Orlando, FL
Personal	Nettavisen As	Oslo, Norway
Personal	Lisa Kames	Ozana, TX
Personal	Matt Mckee	Richardson, TX
Personal	Brian Genter	Rochester , NY
Personal	Alan Manchester	Rotherham, United Kingdom
Personal	2Wire, Inc.	San Jose, CA
Personal	James Butts	Santa Rosa, CA
Personal	Adam Barnes	Seattle, WA
Personal	Frederick Nelson	Seekonk, MA
Personal	Sarah Hill Buck	Snyder, NY
Personal	Louis P Filippelli	South Kingstown, RI
Personal	Hal Bird	South Lake Tahoe, CA
Personal	Bruce Wagner	Southfield, MI
Personal	James Bunce	Spencerport, NY
Personal	Joe Mastriano	Sugarland, TX
Personal	Joseph Perrino	Tacoma, WA
Personal	Library Of Congress	Washington DC
Personal	Sba - Offc. Of Disaster Assistance	Washington, DC
Personal	Catherine J. Ekwinski	Yorkville, IL
Pharmaceuticals	Maxam Nutraceutics	Hood River, OR
Pharmaceuticals	Aventis	RTP, NC
Plastic bag , pouch equipment	Hudson-Sharp Machine Company	Green Bay, WI
Process Systems	Kinetics Group	Burleson, TX
Real Estate	Jones Lang Lasalle	Chicago, IL
Real Estate	Hanover Company	Houston, TX
Real Estate	Murphy & Mcmanus, Llc	Needham, MA
Retail	Sanford Corporation	Bellwood, IL
Retail - Sporting goods	Dicks Sporting Goods	Pittsburgh, PA
Scientific/R+D	Semiconductor Research Corporation	Research Triangle Park, NC
Services	Larrys Plumbing	Dallas, TX
Software - database	Mysql Ab	Mansfield, United Kingdom
Technical contractors	Mechanical Service Corporation	Whippany, NJ
Telecommunications	Ericsson	Celina, TX
Telecommunications	Ameritech	Grand Rapids, MI
Telecommunications	Space Systems/Loral	Palo Alto, CA
Trust Fund	Csea Employee Benefit Fund	Latham, NY
Wildlife Conservation	National Wildlife Federation	Cross Junction, VA

Task Manager 20 | 20 Online Information

- Visit www.orbisoft.com to see the following additional online information:

Online Tutorial

<http://www.orbisoft.com/tutorial>

Online Frequently Asked Questions (FAQ's)

<http://www.orbisoft.com/faq>

Online Product Information

<http://www.orbisoft.com>

Online Support Information

<http://www.orbisoft.com/support>

Free 45-Day Trial Download

<http://www.orbisoft.com/download>

Downloadable Color User Manual

<http://www.orbisoft.com/manual>

Support Knowledge Base

<http://www.orbisoft.com/kb>

User Comments

See what users are saying about Task Manager:

"My boss loves the app"

Taylor Suchan

IT Support

Carstens Yee and Cahoon LLP

"I love this product"

Dave Hooper

IT manager

Novartis

"Hey love your product"

Steve Howell

Web Marketing Technology Manager

International Lifestyles/ SuperClubs

"I love your product. I am trying to make this work seamless to allow a large multi license purchase."

John Schinter

Exelon Thermal Technologies

Chicago, IL

"Congratulations on creating such a unique and useful product."

Carl Johnson

Secure Records

"So far I love the program"

Marilyn Tamblyn

"Just downloaded the trial version - WOW!"

Jen Davis
Sr. Software Engineer
Stars-SMI

"I love the flexibility."

Lisa Simpkins
Technical Writer\QA Analyst
Fulbright & Jaworski L.L.P.

"a great product."

Marshall Bowden
I/T Specialist, IBM Global Services

"...it is a great product."

Michele Borrelli
Goalquest

"Great Product..."

David Phan

"excellent,now that's what I call service, all seems pretty clear so far, I like the program, but I may get in touch if there is any concerns, thanks again"

Gary Rushton

"...the "Quick" toolbars in the menu bar are a perfect revision to an excellent product."

Schinter, John (US)
Director of Operations
Exelon Thermal Technologies
Chicago, IL

"Thank you for your excellent response to my needs."

David A. Copestakes

"The program is easy to use and your support has been excellent."

John Hieb
Manager, Migration Services
Fios Inc
Portland, Oregon

"I just love the personal attention I get from you!"

Lynn Benson
Edward H. Gilbert, P.A.
Boca Raton, FL

"It looks a very good product.."

Derek

"you guys did a great job on the help..."

Winston Foley
IT Manager
National Wildlife Federation

"lot of great features"

Isabel Rodriguez

"It's a fine piece of software..."

Daniel Verheyen

"The new features are great!"

Norm Prevett
Jenica Corporation
Nashua, NH

"Greatly appreciate your product"

Ed Raha
Managed Quantitative Advisors

"I especially like the reporting features - perfect."

Carol Aton

"Your customer support is outstanding!!"

Larry Franks

Peterborough Utility Services

ON, Canada

"[I am] impressed"

Richmond Rice

"[I'll be] recommending your product to others and letting them know my positive impressions of it."

Lois Scheidt

"Now this is impressive....I have many questions and, as with most "free trials", assumed there was no recourse but hard to find/understand help manuals. What a refreshing approach!"

[Regarding personal customer care support assignment]

Michael Smith

"fine product"

Captain Chow

Canadian Department of Defence

Ottawa, ON

Canada

"This is the easiest and most comprehensive task manager I have seen!"

John Hieb

Fios Inc

Portland, OR

"I am very impressed with the program"

Gary Osborn

Senior Quality Engineer

Dormont Manufacturing Co.

Export, Pennsylvania

Pricing

- View the latest Task Manager 20 | 20 pricing schedule at www.orbisoft.com/purchase



Ziff-Davis
5-Star Editors Pick



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5/5 Gold Rating



HR-Guide/Software
4/4 Rating

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